

FILLMORE TOWNSHIP
ESTABLISHED 1849
ALLEGAN COUNTY

FILLMORE TOWNSHIP BOARD OF TRUSTEES
JANUARY 11, 2011 7PM

1. **Call to Order.**
Supervisor Keith Potter called the meeting to order at 7pm. Janella Hop opened with prayer.
2. **Roll Call.**
Members Present: Keith Potter, Chuck Schaap, Bob Yonker, Janella Hop and Kenneth DeWeerd.
3. **Late Agenda.**
 - a. Bed & Breakfast Inn Ordinance.
 - b. Appointment of Planning Commission & Board of Appeals member.
4. **Graafschap Fire Department.**
Fire Chief Cal Haverdink reported 30 runs for December, of those 9 were into Fillmore Township consisting of 1 fire and 8 rescues.
For 2010 the department responded to 303 calls total of which 72 were into Fillmore Township.
5. **Hamilton Fire Department.**
Fire Chef David Haverdink reported the 251 calls in 2010 of which 37 were into Fillmore Township.
The 2011 budget was presented for the department. Total budget is \$338,375.00 of which \$43,988,75 will be Fillmore's share.
A motion was brought by Chuck Schaap and 2nd by Janella Hop to approve the budget as presented.
PASSED 5-0.
6. **Fillmore Township Deputy.**
Deputy Ron Haverdink reported 49 calls for service in December by the Allegan County Sherriff Department. Many of these calls were weather related.
7. **Second Chance Ranch.**
Curtis McFarland reported renovations of the home have been completed and approved by inspectors.
Presently 9 men are living there including himself. The State Police continue to verify addresses of all residents assigned to that location.
8. **Allegan County Commissioner.**
No report.
9. **Fillmore Township Water & Sewer.**
Monthly report from Horizon was received for information.
10. **Reappointment of Board Members.**

A motion was brought by Keith Potter and 2nd by Bob Yonker to reappoint all present members on the Planning Commission, Board of Appeals, Construction Board of Appeals, Fire Board and Board of Review.

PASSED 5-0.

11. Storm Ready.

Information was received from the Allegan County Emergency Management Department that the National Weather Service has reviewed all criteria in Allegan County and has recognized it as Storm Ready.

12. Fillmore Township Budget 2011-2012.

Keith Potter presented a preliminary 2011-2012 budget for the Board to review. Any additions or changes can be addressed at the February Budget Review.

13. Bed and Breakfast Inns Ordinance.

A motion was brought by Keith Potter and 2nd by Bob Yonker to approve the amendments in the Township Ordinance concerning operations and locations of Bed & Breakfast Inns.

PASSED 5-0.

This comes after the Planning Commission has held a Public Hearing and has drafted language for said operations. Full text of the Ordinance follows;

Section 16.36 Bed and Breakfast Inns.

1. The bed and breakfast operation shall be clearly incidental to the principal residence on the site. The bed and breakfast operation shall be confined to the single family dwelling unit which is the principal dwelling on the site. Not more than thirty (30) percent of the total floor area of the dwelling unit shall be used for bed and breakfast sleeping rooms.
2. No more than six (6) bed and breakfast sleeping rooms shall be established in a bed and breakfast inn. However, the Township Board, upon recommendation from the Planning Commission, may limit the number of sleeping rooms based on site or building limitations.
3. The dwelling unit shall be the principal residence of the operator, and the operator shall live in the dwelling unit when the bed and breakfast inn is in operation.
4. There shall be no separate cooking facilities for the bed and breakfast operation, other than those which serve the principal residence. Food may be served only to those persons who rent a room in the inn. Dining space shall be provided to serve all guests.
5. There shall be at least two (2) exits from each room to the outdoors, with separate means of egress provided from each room.
6. Rooms used for sleeping shall have a minimum size of one hundred (100) square feet for two (2) adult occupants and their minor children.
7. Each sleeping room shall be equipped with a smoke detector which shall be connected in such a way that all smoke detectors operate alarms simultaneously when triggered by any one detector. A fire escape shall be graphically displayed in each guest room. A fire extinguisher in proper working order shall be placed on every floor at a maximum of seventy-five (75) feet apart.
8. A minimum of one (1) bathroom shall be provided for each two (2) guest rooms on the same floor.

9. Duration of stay of guests shall be limited to fourteen (14) consecutive days.
10. All bed and breakfast inns shall maintain a guest register.
11. One (1) sign on the site and related to the bed and breakfast inn is permitted, the maximum size of which shall be twenty-four (24) square feet. Any sign illumination shall be external to the sign and sign structure.
12. Parking as required in 20.03 1d.

14. Fillmore Township December 14, 2010 Board Minutes.

A motion was brought by Kenneth DeWeerd and 2nd by Janella Hop to approve the December 14, 2010 minutes as presented.

PASSED 5-0.

15. Fillmore Township Board of Appeals.

Received for information a decision of the Board of Appeals for a split of property owned by Robert Tolsma located at 5058 146th Ave., Parcel #0306-011- 005-10.

16. Monthly Bills.

A motion was brought by Janella Hop and 2nd by Chuck Schaap to pay the submitted bills.

PASSED 5-0.

17. Fillmore Township Board Appointments.

A motion was brought by Keith Potter and 2nd by Bob Yonker to ask the following list of individuals to serve on the Planning Commission in order of acceptance: Dean Slagh, Gary Balder, Mike Dozeman and Tim Hoffman. The next person in order will be asked to serve as alternate for the Board of Appeals.

PASSED 5-0.

18. Public Participation.

Tom Rozema gave a brief update on the Rusty Spurs. The riding stables continue to board and give riding lessons for individuals and their horses. They also have a program for individuals that are physically challenged.

19. Treasurer Report.

Balance on Hand December 1, 2010	\$257,867.14
Receipts	\$ 33,029.97
Total	\$290,897.11
Disbursements	\$ 35,105.06
Balance on Hand December 31, 2010	\$255,792.05

Respectfully Submitted,

Kenneth DeWeerd, Clerk
Fillmore Township

